



23.4 – 28.5.2017

Swimming Competition and

Swimming Invitation Competition for People with Intellectual Disabilities

Organised by the Sports Commission Co-ordinated by the Community Sports Committee
Co-organised by the 18 District Councils, the Leisure and Cultural Services Department,
the Sports Federation & Olympic Committee of Hong Kong, China and the Hong Kong Amateur Swimming Association

【Notes to Participating Units】

1. Date, Time and Venue of Competition:

	Date	Time	Venue
Date of Competition	13 May 2017 (Saturday)	<u>Warm-up period in main pool</u> 1:45 p.m. to 2:15 p.m. <u>Start of the competition</u> 2:30 p.m.	Victoria Park Swimming Pool
	14 May 2017 (Sunday)	<u>Warm-up period in main pool (a.m. session)</u> 8:45 a.m. to 9:15 a.m. <u>Start of the competition (a.m. session)</u> 9:30 a.m. & <u>Warm-up period in main pool (p.m. session)</u> 1:15 p.m. to 1:45 p.m. <u>Start of the competition (p.m. session)</u> 2:00 p.m.	
Fallback Date	20 May 2017 (Saturday) 21 May 2017 (Sunday)	Same as above	

* The Organiser reserves the right to amend the above dates, times and venues of competition in the future.

2. Format:

- (1) The “one start rule” will apply in all events. Any participant who violates the rules or regulations will be disqualified after the event and shall raise no objection.
- (2) On the event day, an event will be held as scheduled even if there is only 1 participant/team turning up for the event.
- (3) The 8 athletes/teams with the best results in the preliminary rounds will be qualified for the finals and their positions will be determined by the results obtained in the finals.

3. Rules:

- (1) The lists of participating players have been confirmed on or before the team leaders' meeting date. No application for amendments to the list will be accepted after the meeting.
- (2) For team events, each district may enter a maximum of 1 team (which must be formed by athletes entered for individual events) to participate in each event.
- (3) Participants shall report to the "Marshalling Area", bringing along with them their "Participation Card" issued by the Organiser, at the scheduled assembling time set by the Organiser. Where the Organiser is doubtful about the identity of any participant, it may request the participant to produce the original of his/her valid photo-bearing identity document (e.g. Hong Kong Permanent Identity Card, Hong Kong Identity Card, student card or student handbook) for checking and verification of his/her identity. Any participant who fails to produce his/her valid identity document or whose identity is not found to be matched will not be allowed to participate in the competition. Latecomers will be regarded as having withdrawn from the event.
- (4) Participants should take good care of their "Participation Card" and those who fail to produce their "Participation Card" will not be allowed to participate in the competition.
- (5) The players' lists for the relay teams shall be submitted by the participating units to the "Record Room" **30 minutes before the start of the scheduled time for a competition session (i.e. on or before 2:00 pm on 13 May 2017, on or before 9:00 am and on or before 1:30 pm on 14 May 2017).** A team that submits its players' list late will not be allowed to participate in the event.
- (6) Participants may warm-up at the scheduled time arranged by the Organiser (1:45 pm to 2:15 pm on 13 May 2017, 8:45 am to 9:15 am and 1:15 pm to 1:45 pm on 14 May 2017) in the Main Pool of Victoria Park Swimming Pool. When an event is taking place, non-participants shall not enter the pool deck area without permission.
- (7) The Organiser will set the schedules and assign competition lanes to participants in the preliminary rounds. Participants shall follow the schedules set and use the competition lanes assigned by the Organiser. No requests from the participating units concerning replacement of participants, or change of events, schedules or competition lanes assigned will be accepted.
- (8) On the event day, the events currently marshalled will be displayed on the "Digital Display Screen" to indicate the event being marshalled. Participants shall pay attention to the event displayed on the "Digital Display Screen" and report to the "Marshalling Area" as soon as possible, bringing along with them the "Participation Card" issued by the Organiser, when the event they are going to participate is displayed. No announcements on the events being marshalled will be made through the public address system in the venue. The marshalling time for an event ends when the event is no longer displayed on the "Digital Display Screen". Participants who have not reported to the "Marshalling Area" by that time will be regarded as having withdrawn from the event.

- (9) Participants shall arrive at the venue of competition ahead of the scheduled time. They should pay attention to the schedules set by the Organiser and the on-site announcements made by the Organiser/the events being marshalled as indicated on the “Marshalling Board”, and report to the “Marshalling Area” on time. The Organiser has the right to advance or defer any scheduled events depending on the situation and participants shall raise no objection.
- (10) Participants who withdraw from the finals will not be awarded any position or point. No waiting list will be drawn up for the finals.
- (11) No participant shall ask any other person to play in the competition for him/her. Should any participant be found to have done so, the participant, the impostor and their team will be disqualified with all their results cancelled.
- (12) Participants shall comply with the rules, regulations and announcements of the swimming pool and the Organiser. For participants who have violated any rules/regulations or displayed any misbehaviour which may affect the competition, the Organiser has the right to disqualify them and their teams from the competition and the results obtained by them/their teams will be cancelled.
- (13) Any objection to the results of a race may be verbally directed to the Duty Organiser by the chief team leader/team leader/person-in-charge of a participating team within 30 minutes after the announcement of the results of that particular race. The Duty Organiser will refer it to the Chief Judge of the event day for follow-up action.
- (14) If the complainant is not satisfied with the decision made by the Duty Organiser/the Chief Judge, the head or deputy heads of the delegation may lodge an appeal in writing to the Secretariat of the 6th HKGOC within 2 working days after the race in question. The Secretariat will issue an acknowledgement to the complainant within 2 working days after the receipt of the complaint, and follow up on the complaint with the relevant NSA/unit. The results of the follow-up action will be regarded as the final decision of the Organiser. Except in extraordinary circumstances, the Secretariat will reply to the complainant in writing within 10 calendar days after the receipt of the complaint, notifying him/her of the results of the follow-up action.
- (15) During the appeal process, all races will be held according to the announced schedule. The Organiser will not arrange any re-play in respect of any race that has been completed.
- (16) For complaints relating to a participant’s district of residence, the Organiser will request the respective participating unit to provide valid documentary “proof of place of residence” of the participant within 2 working days to prove that the participant is a resident of the respective district. Participants failing to provide such proof will be regarded as ineligible for the races.
- (17) If a complaint is substantiated, the results obtained by the participant being complained about and his/her team in the races will be cancelled and no points will be scored by him/her and the team.

(18) Unless explicitly stated in prospectus and this Notes to Participating Units, all rules and regulations will follow those currently used by the Hong Kong Amateur Swimming Association (HKASA).

4. Awards and Scoring System:

- (1) Prizes will be awarded to the Champion, 1st Runner-up and 2nd Runner-up of each event.
- (2) The “Overall Champion, 1st Runner-up and 2nd Runner-up” prizes for the swimming competition will be awarded to the top 3 districts with the highest accumulated points. The scoring method is set out as follows:

From the Champion to the 7th Runner-up of each event, each winner will score 10, 8, 7, 6, 5, 4, 3 and 2 points respectively, i.e. the Champion will score 10 points, the 1st Runner-up will score 8 points, etc. until the 7th Runner-up will score 2 points. From the 8th Runner-up onwards, participants who have successfully finished the event will score 1 point. The points awarded for the team events will be doubled, i.e. the Champion will score 20 points, the 1st Runner-up will score 16 points and so forth. If a participant/participating team is disqualified by the Organiser due to misbehaviour, no point will be awarded. The top 3 districts with the highest accumulated points will be awarded the prizes for the “Overall Champion, 1st Runner-up and 2nd Runner-up” of the swimming competition respectively.

- (3) The “District with Impressive Progress” prize for the swimming competition will be awarded to the district that has made the most remarkable progress in the 6th HKG as compared to its results in the last HKG. The scoring method is set out as follows:

To get the net score difference by deducting the overall score obtained in the 5th HKG from the overall score obtained in the 6th HKG by each district in the swimming competition; and the district showing the greatest net score difference wins.

- (4) Prizes for the “Overall Champion, 1st Runner-up and 2nd Runner-up of the 6th Hong Kong Games” will be awarded to the top 3 districts with the highest accumulated points from all the 8 sports competitions, namely athletics, badminton, basketball, futsal, swimming, table tennis, tennis and volleyball. The scoring method is set out as follows:

The Champion (e.g. the “Overall Champion” of the swimming competition) of each sports competition will score 10 points, and the 1st to the 7th Runners-up will score 8, 7, 6, 5, 4, 3 and 2 points respectively. For the remaining districts from the 8th Runner-up onwards, districts that have successfully finished the competition will score 1 point. The top 3 districts with the highest accumulated points from all the 8 sports competitions will be awarded the prizes for the “Overall Champion, 1st Runner-up and 2nd Runner-up of the 6th Hong Kong Games” respectively.

- (5) The “District with the Most Gold Medals” prize will be awarded to the district that obtains the most gold medals in the separate events under the 8 sports competitions. If the number of gold medals obtained is the same, the districts concerned will be awarded the same prize.

- (6) The “District with the Greatest Participation” prize will be awarded to the district having the greatest actual number of athletes participating in the 8 sports competitions. (The actual number refers to the number of enrolled athletes who have turned up for the roll call in the relevant event.)
- (7) The “District with the Best Progress” prize will be awarded to the district that has made the most remarkable progress in the 6th HKG as compared to its results in the 8 sports competitions in the last HKG. The scoring method is set out as follows:

To get the net score difference by deducting the overall score obtained in the 5th HKG from the overall score obtained in the 6th HKG by each district in all the 8 sports competitions; and the district showing the greatest net score difference wins.

- (8) The "District with the Best Sportsmanship" prize will be awarded to the top 3 districts with the highest average attendances of participating athletes in the 8 sports competitions to recognise the sportsmanship displayed by the athletes in their active participation, dedication and enjoyment in the competition.
- (9) The “District with the Strongest Cheering Squad” prize will be awarded to the district represented by the Cheering Squad with the highest overall attendance in the eight sports competitions. Each District Council may form a Cheering Squared which will cheer on the athletes at the venues of the eight sports competitions. Each Cheering Squad shall consist of at least 10 members, irrespective of age and gender. Members may include the head, deputy heads, team leaders of district delegations, members of the Cheering Team, relatives and friends of athletes as well as other participants from the district. However, all athletes and coaches participating in the HKG are not eligible to take part in this activity.

【Note: If 2 or more districts accumulate the same points from all competitions, the one that holds more first places will win; and if they hold the same number of first places, the one holding more second places will win. The same method applies until the overall positions are determined. If all the results are the same, the districts concerned will be awarded the same position and presented with the same prize.】

5. Referee/Judge:

The HKASA will be invited to provide referee/judge services.

6. Inclement Weather Arrangement:

- (1) If a Pre-No. 8 Special Announcement has been issued, or Tropical Cyclone Warning Signal No. 8 or above or Black Rainstorm Warning Signal is still in force 2 hours before the reporting time for the first round of the races on the event day, all races on that day will be cancelled. The Organiser will notify the participating units of the corresponding arrangements separately in due course.
- (2) **"High" health risk category (Air Quality Health Index (AQHI) of 7):** Activities will be held as scheduled. Environmental Protection Department advises those with existing heart or

respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly to reduce outdoor physical exertion, and to reduce the time of their stay outdoors, especially in areas with heavy traffic. Participants with existing heart or respiratory illnesses should also seek advice from a medical doctor before participating in sports activities and take more breaks during physical activities. As the health effects on individuals may vary, participants should seek advice from a medical doctor if they are in doubt or feel uncomfortable.

- (3) **"Very High" health risk category (Air Quality Health Index (AQHI) of 8-10):** Activities will be held as scheduled. Environmental Protection Department advises those with existing heart or respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly to reduce to the minimum outdoor physical exertion, and to reduce to the minimum the time of their stay outdoors, especially in areas with heavy traffic. The general public is advised to reduce outdoor physical exertion, and to reduce the time of their stay outdoors, especially in areas with heavy traffic. As the health effects on individuals may vary, participants should seek advice from a medical doctor if they are in doubt or feel uncomfortable.
- (4) **"Serious" health risk category (Air Quality Health Index (AQHI) Exceeding 10):** Activities will be held as scheduled. Environmental Protection Department advises those with existing heart or respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly to avoid outdoor physical exertion, and to avoid staying outdoors, especially in areas with heavy traffic. The general public is advised to reduce to the minimum outdoor physical exertion, and to reduce to the minimum the time of their stay outdoors, especially in areas with heavy traffic. As the health effects on individuals may vary, participants should seek advice from a medical doctor if they are in doubt or feel uncomfortable.

7. Rescheduling:

- (1) The Organiser has the right to change the date of competition or make any alternative arrangements in extraordinary circumstances, and will notify the participating units of the details accordingly. Should any special incident happen during the competition, the referee/judge on the spot or the Organiser will have the sole right to decide whether or not the competition should continue and the participants shall raise no objection.
- (2) No application for rescheduling shall be accepted by the Organiser.

8. By-law:

- (1) The 6th HKG swimming competition is not a competition approved by the Fédération Internationale de Natation. If participants who set a new Hong Kong Record in the competition

will be requested to provide urine sample under witness and shall pass the drug test. Participants refusing to undertake drug tests will be disqualified from this competition with all his/her results cancelled. Participants should read and understand in detail the anti-doping rules and regulations, and other information on the HKADC's official website at www.antidoping.hk.

- (2) Participants must put on clean slippers or be bare-footed before entering the pool deck area.
- (3) Participants must walk through the shower bath and the footbath before entering the pool to maintain the hygiene of the pool and themselves.
- (4) All participants are required to take care of their own belongings. No liability shall be borne by the Organiser for the loss of their belongings.
- (5) The personal data submitted by the participants will be destroyed in the 4th month after the 6th HKG. Any requests for proof of results obtained by individual athletes in the competition should be submitted to the Secretariat of the 6th HKGOC within 3 months after the 6th HKG.

9. Others:

- (1) The 6th HKG – Dynamic Moments Photo Contest” will be held during the swimming competition. Participants of Dynamic Moments Photo Contest shall take photos at spectator stand during the competition as long as they do not impede the progress of the competition.
- (2) The Organiser has completed the spectator seating draw of the west spectator stand of the Victoria Park Swimming Pool in the team leaders' meeting. 18 Districts' participants must follow the balloting result and seat in their assigned area.
- (3) For the updated information and competition timetable of the swimming competition, please visit www.hongkonggames.hk.

10. Enquiries: 2601 7671

Office Hours

8:45 a.m. to 6:00 p.m. from Monday to Friday

(Lunch Hour: 1:00 p.m. to 2:00 p.m.)

Closed on Saturdays, Sundays and General Holidays

The Organiser reserves the right to amend this Notes to Participating Units in the future.