



## Jockey Club Futsal Competition

Organised by the Sports Commission Co-ordinated by the Community Sports Committee

Co-organised by the 18 District Councils, the Leisure and Cultural Services Department, the Sports Federation & Olympic Committee of Hong Kong, China and the Hong Kong Football Association

### 【Notes for Participating Units】

#### 1. Date, Time and Venue of Competition:

Order of Play	Group	Date of Competition	Time of Competition	Venue of Competition
Preliminary Rounds (on a group basis)	Group 1	18 March 2019 (Monday)	8:00 p.m. – 10:00 p.m.	Cheung Sha Wan Playground
		27 March 2019 (Wednesday)		Cheung Sha Wan Playground
		1 April 2019 (Monday)		Sha Tsui Road Playground
	Group 2	18 March 2019 (Monday)		Cheung Sha Wan Playground
		25 March 2019 (Monday)		Cheung Sha Wan Playground
		1 April 2019 (Monday)		Sha Tsui Road Playground
		8 April 2019 (Monday)		Sha Tsui Road Playground
		10 April 2019 (Wednesday)		Sha Tsui Road Playground
	Group 3	20 March 2019 (Wednesday)		Cheung Sha Wan Playground
		27 March 2019 (Wednesday)		Cheung Sha Wan Playground
		3 April 2019 (Wednesday)		Sha Tsui Road Playground
	Group 4	20 March 2019 (Wednesday)		Cheung Sha Wan Playground
		25 March 2019 (Monday)		Cheung Sha Wan Playground
		3 April 2019 (Wednesday)		Sha Tsui Road Playground
		8 April 2019 (Monday)		Sha Tsui Road Playground
		10 April 2019 (Wednesday)		Sha Tsui Road Playground
Quarter-finals to Final	—	1 May 2019 (Wednesday)	3:00 p.m. – 10:00 p.m.	Ma On Shan Sports Centre
		4 May 2019 (Saturday)		
		11 May 2019 (Saturday)	3:00 p.m. – 7:00 p.m.	
		25 May 2019 (Saturday)	3:00 p.m. – 8:00 p.m.	
#Training Sessions	—	27 April 2019 (Sunday)	2:00 p.m. – 10:00 p.m.	

# Each team qualified for the quarter-finals can have a training session of 1 hour at an indoor 5-a-side soccer pitch

2. Fallback Date, Time and Venue of Competition:

Date	Time	Venue
23 March 2019 (Saturday)	2:00 p.m. – 7:00 p.m.	Cheung Sha Wan Playground
30 March 2019 (Saturday)		
6 April 2019 (Saturday)		Sha Tsui Road Playground
13 April 2019 (Saturday)		
1 June 2019 (Saturday)		Shek Kip Mei Park Sports Centre

3. Format : (1) The normal playing time for each match is 40 minutes, comprising 2 periods of 20 minutes each and the half-time interval must not exceed 10 minutes. Matches in the preliminary rounds are **not played real-time** (i.e. the clock does not stop whenever the ball goes out of play) whereas matches from the quarter-finals to the final are **played real-time** (i.e. the clock stops whenever the ball goes out of play).
- (2) A single round robin system on a group basis will be adopted in the preliminary rounds. The 18 districts will be divided into 4 groups by drawing lots, with 2 groups of 4 districts and 2 groups of 5 districts. The 4 districts that secured the top 4 positions in the 6th HKG will be named as the seeded teams in the 7th HKG and placed into 4 different groups. The remaining 14 districts will then be placed into the groups by drawing lots. The 2 districts that come first and second in each group will be qualified for the quarter-finals.
- (3) No extra time shall be played after a draw for matches in the preliminary rounds, with 3 points for a win, 1 point for a draw and none for a defeat.
- (4) If 2 or more teams score the same points as indicated on the group table, the ranking of the teams will be determined according to the following order:
- (i) the number of points obtained in the group matches between the teams concerned. The more the points, the higher the ranking.
  - (ii) the goal difference resulting from the group matches between the teams concerned. The better the goal difference, the higher the ranking.
  - (iii) the number of goals scored in the group matches between the teams concerned. The more the goals, the higher the ranking.
  - (iv) the goal difference of the teams concerned as indicated on the group table. The better the goal difference, the higher the ranking.
  - (v) the number of goals scored by the teams concerned as indicated on the group table. The more the goals, the higher the ranking.
  - (vi) the least numbers of yellow and red cards in the preliminary rounds. Points will be given to the teams according to the numbers of yellow and red cards they have received:
    - (a) 1 point for a yellow card

- (b) 3 points for a red card given as a result of 2 yellow cards
  - (c) 3 points for a direct red card
  - (d) 4 points for a yellow card followed by a direct red card
  - (e) The fewer the points, the higher the ranking
- (vii) If the final ranking still cannot be determined, it will be decided by drawing lots.
- (5) There will be a fixture draw for the 8 teams that are qualified for the quarter-finals. The 4 teams that came first in their groups in the preliminary rounds will be allotted to 4 different matches by drawing lots. Then each match will be allotted a team that came second in another group in the preliminary round by drawing lots. (To avoid placing teams that previously came first and second in the same group in the preliminary round in a match again, the lot for the team that came second will be taken away before drawing lots for the match with the team that came first in the same group in the preliminary round.)
- (6) A single knock-out system will be adopted for matches from the quarter-finals to the final. If the match ends in a draw at the end of the normal playing time, the winner shall be determined by penalty kicks and the “sudden death” rule will be adopted.
- (7) Ranking playoffs will be held for losers in the quarter-finals to compete for the 5th to the 8th positions under a single knock-out system.
- (8) This competition will be conducted in accordance with the Futsal Laws of the Game set by the Fédération Internationale de Football Association (FIFA).
- (9) The fixture draw for the 8 teams qualified for the quarter-finals is scheduled to be held by the Organiser immediately after the competition of the last match of the preliminary rounds (**i.e. to be held at about 10 p.m. on 10 April 2019 (Wednesday) at Sha Tsui Road Playground, Kwai Chung**). All districts qualified for the quarter-finals shall send their representatives to the fixture draw. Districts failing to send their representatives will be represented by the Organiser’s staff in the fixture draw, the results of which should be accepted without objections.

#### 4. Rules

- : (1) All players of the participating teams who are going to play in a match shall register at the “Registration Counter” in person, bringing along with them the original of their valid photo-bearing identity document (e.g. Hong Kong Permanent Identity Card, Hong Kong Identity Card, student card or student handbook), **30 minutes before the scheduled time of the match (reporting time)**. Any player who fails to produce his valid identity document or whose identity is not found to be matched will not be allowed to participate in the match. The registration of players for a match will stop **15 minutes before the scheduled time of the match**. Any player who fails to complete the registration will not be allowed to play. Any team that fails to complete the registration for its players will be regarded as having withdrawn from the match.
- (2) **The team leader or coach must be present during the match** to assist in monitoring and controlling the discipline of the players. If the team leader/coach of a team is not present at the scheduled time of the match or leaves the field of play during the match, the Organiser will not start the match or will discontinue the match immediately. The team without a team leader/coach shall bear the responsibility.
- (3) Before the commencement of each match, a team may **put 5 selected players who have completed the registration and up to a maximum of 9 reserve players on the players’ list**. Substitutions may be made at any time during a match and a substitute shall only enter the pitch after the player being replaced has left. All substitutions must be made within the designated substitution zone (near the halfway line). Those who have violated this regulation will be cautioned with a yellow card. **Only the head of delegation, deputy heads of delegation, chief team leader, team leaders, coaches and substitutes of the teams in the match may enter the substitution zone**. If a team needs to deploy a team doctor or physiotherapist (only one person allowed) to the substitution zone, the team must make an application to the Organiser **3 working days** before the match for approval. The doctor or physiotherapist can only enter the substitution zone after approval has been obtained. A player who has been replaced may return to the pitch as a substitute in the same match and the number of substitutions made during a match is unlimited.
- (4) Any team that fails to turn up or dispatches less than 3 players at the start of a match will be taken as being defeated by the Organiser by 0-3 according to the rules and regulations. (The Organiser’s clock shall be the official clock.)
- (5) If a team leaves the field of play without notification or pulls out of the game during a match, the team will be taken as being defeated by the referee by 0-3, or the prevailing result will be taken as the scoreline.
- (6) In the preliminary rounds, if a team is regarded as having withdrawn from the match after failing to turn up due to an emergency, it shall submit a written explanation to the Chief Judge of the competition within 24 hours from the judgement made by the referee of the match. If the explanation is accepted by the Chief Judge, the absent team may participate in the remaining matches. In the case of non-acceptance or late submission, the absent team will be disqualified from the remaining

matches in the competition with all its positions obtained and points scored cancelled. In any case, each team may be absent only once.

(7) For knock-out competitions, participating teams who have withdrawn or are regarded as having withdrawn from the events will be knocked-out, with all the positions and points cancelled except in the following circumstance.

(a) If participating teams fail to turn up in full team in quarter-finals, semi-finals and finals due to absence of player(s) on the grounds of injury/illness or participating in major international competitions, the positions the teams obtained and the points they scored in the last match can only be retained if they can produce relevant supporting documents issued by approved medical practitioners or Hong Kong Football Association. The chief team leader/team leader/person-in-charge is required to provide the original of the relevant supporting documents to the Secretariat of the 7th HKGOC within two working days (i.e. Monday to Friday excluding General Holidays) after the competition from which the participating team was absent. Participating teams who were late in submitting the supporting documents would be regarded as not participating in the competitions.

Please refer to the following table for details of the penalties:

<b>Match</b>	<b>Scenario</b>	<b>Penalty</b>
• Preliminary Rounds (on a group basis)	(i) A team fails to turn up or complete the registration of players (Please refer to point (6) above for details); or	The team will be regarded as having withdrawn from the match.
	(ii) A team dispatches less than 3 players at the commencement of the match after reporting to the Organiser; or	The team will be judged as the loser of the match, but may participate in the remaining matches.
	(iii) The team leader/coach is not present during the match or leaves the field of play during the match.	
• Quarter-finals to Final	(i) A team fails to turn up; or (ii) A team fails to complete the registration of players; or	The team will be regarded as having withdrawn from the match and be disqualified from the remaining matches in the competition with all its results cancelled.

	<p>(iv) A team dispatches less than 3 players at the commencement of the match after reporting to the Organiser; or</p> <p>(v) The team leader/coach is not present or leaves the field of play during the match after the team has reported to the Organiser.</p>	<p>The team will be judged as the loser of the match but can still participate in the ranking playoffs for the losers in the quarter-finals to compete for the 5th to the 8th positions.</p>
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- (8) If a player is sent off by the referee after receiving a red card or two cautions (i.e. two yellow cards) in a match, the player will be suspended from the next match automatically. The Organiser reserves the right to impose further punishment.
- (9) All teams shall wear approved sportswear, appropriate flat-soled sports shoes and shinguards for the competition. Failing to do so may result in disqualification. Each team shall prepare 2 sets of approved sportswear in different colours for the competition. If the colours of the jerseys of the two teams in a match are the same or similar, the second team on the schedule of play (i.e. the visiting team) shall change their jerseys or wear the second set of jerseys in another colour for the match. The colour of the teams' jerseys shall be prominently different from that worn by the referees and the colour of the goalkeepers' jerseys shall also be prominently different from that worn by the outfield players. For requirements on the sportswear, please refer to the "Guidelines on the Sportswear for the 7th Hong Kong Games".  
**Players shall not wear numbered vests in any of the matches.**
- (10) All teams shall not wear any accessories in a match. If a player needs to wear equipment such as protective spectacles or facemasks, he must make an application to the Organiser 7 working days before the match day and submit the relevant documentary proof (e.g. medical certificate) together with the information about the equipment (such as protective spectacles or facemasks) for **approval by the Competitions Department of the Hong Kong Football Association (HKFA). After approval has been obtained, an application must also be made to the Chief Judge on the match day for using the equipment. The Chief Judge reserves the right to final approval.** The contact person of the Competitions Department of the HKFA is Mr Alex CHEUNG, Competitions Manager (Tel No. 2193 7344).
- (11) Futsal balls provided by The Hong Kong Jockey Club shall be used in the competition.
- (12) Participants shall comply with the rules, regulations and announcements of the competition venues and the Organiser. For participants who have violated any rules/regulations or displayed any misbehaviour which may affect the competition, the Organiser has the right to disqualify them and their teams from the competition and the results obtained by them/their teams will be cancelled.
- (13) The decision of the referees on the match results shall be final.
- (14) Any objection to the match results may be verbally directed to the Duty

Organiser by the chief team leader/team leader/person-in-charge of a participating team within 30 minutes after the announcement of the results of that particular match. The Duty Organiser will refer it to the Chief Judge of the event day for follow-up action.

- (15) If a participating team is not satisfied with the decision made by the Duty Organiser/the Chief Judge, the head or deputy head of the delegation may lodge an appeal in writing to the Secretariat of the 6th HKGOC within 2 working days after the match in question. The Secretariat will issue an acknowledgement to the appellant within 2 working days after the receipt of the appeal, and follow up on the appeal with the relevant National Sports Association/unit. The results of the follow-up action will be regarded as the final decision of the Organiser. Except in extraordinary circumstances, the Secretariat will reply to the appellant in writing within 10 calendar days after the receipt of the appeal, notifying him/her of the results of the follow-up action.
- (16) During the appeal process, all matches will be held according to the announced schedule. The Organiser will not arrange any re-play in respect of any match that has been completed.
- (17) For complaints relating to a participant's district of residence, the Organiser will request the respective participating unit to provide valid documentary "proof of place of residence" of the participant within 2 working days to prove that the participant is a resident of the respective district. Participants failing to provide such proof will be regarded as ineligible for the competition. If a complaint is substantiated, the results obtained by the participant being complained about and his team in the matches will be cancelled and no points will be scored by him and the team.
- (18) Unless explicitly stated in the Prospectus of the Jockey Club Futsal Competition of the 7th HKG and this Notes for Participating Units, all rules and regulations will follow those currently used in the Futsal Laws of the Game set by the FIFA.

5. Awards and Scoring System

- : (1) Prizes will be awarded to the **Champion, 1st Runner-up and 2nd Runner-up** of each event.
- (2) There will be an "**Overall Champion, a 1st Runner-up and a 2nd Runner-up**" and the "**District with Impressive Progress**" prize. The scoring method is set out as follows:
- From the Champion to the 7th Runner-up of each competition event, each winner will score 10, 8, 7, 6, 5, 4, 3 and 2 points respectively, i.e. the Champion will score 10 points, the 1st Runner-up will score 8 points, etc. until the 7th Runner-up will score 2 points. The remaining participants/participating teams who have successfully finished the competition event will score 1 point.
  - If a participant/participating team is disqualified by the Organiser due to misbehaviour or fails to turn up for a competition (excluded item VIII (7a), no point will be awarded.
  - The top 3 districts with the highest accumulated points in each of

the sports competitions will be the **“Overall Champion, 1st Runner-up and 2nd Runner-up of the futsal competition..”**

- The district achieving the greatest increase in the accumulated point over the last HKG will be awarded the **"District with Impressive Progress"** prize for the futsal competition.

(3) Prizes for the **"Overall Champion, 1st Runner-up and 2nd Runner-up of the 7th Hong Kong Games"**

The top 3 districts with the highest accumulated points from all the 8 sports competitions, namely athletics, badminton, basketball, futsal, swimming, table tennis, tennis and volleyball will be awarded the prize. The scoring method is set out as follows:

- The district which is the Champion (i.e. the "Overall Champion") of a sports competition will score 10 points, and the 1st to the 7th Runners-up will score 8, 7, 6, 5, 4, 3 and 2 points respectively. The 8th to the 17th Runners-up will score 1 point.
- The top 3 districts with the highest accumulated points from all the 8 sports competitions will be awarded the prizes for the "Overall Champion, 1st Runner-up and 2nd Runner-up of the 7th Hong Kong Games" respectively.
- If there are districts with the same accumulated point from all competitions, the one that holds more first places will win; and if they hold the same number of first places, the one holding more second places will win. The same method applies until the overall positions are determined. If all the results are the same, the districts concerned will be awarded the same position and presented with the same prize.

(4) The **"District with the Most Gold Medals"** prize

The district that obtains the most gold medals in the 8 sports competitions will be awarded the prize. If the number of gold medals obtained is the same, the districts concerned will be awarded the same prize.

(5) The **"District with the Greatest Participation"** prize

The district having the greatest actual number of athletes participating in the 8 sports competitions will be awarded the prize. (The actual number refers to the number of enrolled athletes who have turned up for the roll call in the HKG.)

(6) The **"District with the Best Progress"** prize

The district achieving the greatest increase in the accumulated point from all the 8 sports competitions over the last HKG will be awarded the prize.

(7) The **"District with the Best Sportsmanship"** prize

The top 3 districts with the highest average attendances of participating athletes in all the 8 sports competitions will be awarded the prize.

(8) The **"District with the Strongest Cheering Squad"** prize

The district represented by the cheering squad with the highest attendance on the competition days will be awarded the prize.

6. Referee : The HKFA will be invited to provide referee services.
7. Inclement Weather Arrangements : (1) (i) Outdoor venues: If a Pre-No. 8 Special Announcement has been issued, or Tropical Cyclone Warning Signal No. 8 or above or Red/Black Rainstorm Warning Signal is still in force 2 hours before the reporting time for the first round of the matches on the match day, all matches on that day will be cancelled. The Organiser will notify the participants of the corresponding arrangements separately in due course.

(ii) Indoor venues: If a Pre-No. 8 Special Announcement has been issued, or Tropical Cyclone Warning Signal No. 8 or above or Black Rainstorm Warning Signal is still in force 2 hours before the reporting time for the first round of the matches on the match day, all matches on that day will be cancelled. The Organiser will notify the participants of the corresponding arrangements separately in due course.

(2) **“High” Health Risk Category (Air Quality Health Index: 7)**

Competitions shall be held as scheduled. The Environmental Protection Department (EPD) advises that persons with existing heart or respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly should **reduce** outdoor physical exertion, and **reduce** the time of their stay outdoors, especially in areas with heavy traffic. Persons with existing heart or respiratory illnesses should also seek advice from a medical doctor before participating in sport activities and take more breaks during physical activities. As the health effects on individuals may vary, participants should seek advice from a medical doctor if they are in doubt or feel uncomfortable.

(3) **“Very High” Health Risk Category (Air Quality Health Index: 8 to 10)**

Competitions shall be held as scheduled. The EPD advises that persons with existing heart or respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly should **reduce to the minimum** outdoor physical exertion, and **reduce to the minimum** the time of their stay outdoors, especially in areas with heavy traffic. The general public is advised to **reduce** outdoor physical exertion, and to **reduce** the time of their stay outdoors, especially in areas with heavy traffic. As the health effects on individuals may vary, participants should seek advice from a medical doctor if they are in doubt or feel uncomfortable.

(4) **“Serious” Health Risk Category (Air Quality Health Index: 10+)**

Competitions shall be held as scheduled. The EPD advises that persons with existing heart or respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic

obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly should **avoid** outdoor physical exertion, and **avoid** staying outdoors, especially in areas with heavy traffic. The general public is advised to **reduce to the minimum** outdoor physical exertion, and to **reduce to the minimum** the time of their stay outdoors, especially in areas with heavy traffic. As the health effects on individuals may vary, participants should seek advice from a medical doctor if they are in doubt or feel uncomfortable.

8. Rescheduling : (1) The Organiser has the right to change the date of competition or make any alternative arrangements in extraordinary circumstances and will notify the participating teams of the details. Should any special incident happen during the competition, the referee on the spot or the Organiser will have the sole right to decide whether or not the competition should continue and the participants shall raise no objection.
- (2) No application for rescheduling shall be accepted by the Organiser.
9. By-laws : (1) No amendment to the list of players is allowed after confirmation of the results of the fixture draw for the preliminary rounds (i.e. after the team leaders' meeting).
- (2) The Organiser reserves the right to amend this Notes for Participating Teams in the future.
- (3) The players and spectators shall abide by the rules, regulations and announcements of the venues and the Organiser.
- (4) The personal data submitted by the participants will be destroyed in the 4th month after the 7th HKG. Any requests for proof of results obtained by individual athletes in the competition should be submitted to the Secretariat of the 7th HKGOC within 3 months after the 7th HKG.
- (5) The results obtained in the team events of the 7th HKG will be used as a reference for setting up seeded teams for the preliminary rounds of the team events of the next HKG. The HKGOC concerned shall make the final decision on whether a seeding system will be adopted for the grouping arrangements in the next HKG.
10. Miscellaneous : (1) All matches from the quarter-finals to the final will be held at Ma On Shan Sports Centre. To help the teams that come first and second in each group to familiarise themselves with the indoor futsal pitch, one-hour time slots have been reserved for the teams to hold their own training sessions at Ma On Shan Sports Centre on 27 April 2019 (Saturday). Details of the arrangements are set out below:

Team	Time
Team coming first in Group 1	2:00 p.m. – 3:00 p.m.
Team coming second in Group 1	3:00 p.m. – 4:00 p.m.
Team coming first in Group 2	4:00 p.m. – 5:00 p.m.
Team coming second in Group 2	5:00 p.m. – 6:00 p.m.

Team coming first in Group 3	6:00 p.m. – 7:00 p.m.
Team coming second in Group 3	7:00 p.m. – 8:00 p.m.
Team coming first in Group 4	8:00 p.m. – 9:00 p.m.
Team coming second in Group 4	9:00 p.m. – 10:00 p.m.

Each team qualified for the quarter-finals is eligible to hold its own training during the sessions scheduled by the Organiser as listed above. No rescheduling is permitted. The teams that are not going to hold their own training shall inform the Organiser before 12:00 noon on 26 April 2019 (Friday) to facilitate follow-up action.

- (2) Participants of “The 7th Hong Kong Games – Dynamic Moments Photo Contest” may take photos during sports competitions as long as they do not impede the progress of sports competitions. No flashlight shall be used during sports competitions. Staff of the Organiser/venue management may designate an area for photo-taking, restrict the number of persons taking photos or prohibit photo-taking as and when necessary. Participants of the Photo Contest shall abide by the rules of the venues and all instructions given by the staff of the Organiser/venue management when taking photos.
- (3) The Sports Medicine Team from the Faculty of Medicine, The Chinese University of Hong Kong will provide free on-site sports rehabilitation and physiotherapy services on 25 May 2019. The services will be available on a first-come-first-served basis to all players participating in the matches from the commencement of the first match to the end of the last match.
- (4) Coaches leading a participating team on an event day must sign the coach register at the coach registration counter upon arrival and before departure for verification of their hours of attendance by the Organiser.
- (5) Coaches leading a participating team are advised to wear the uniforms provided by the Organiser for the match for identification.

11. Enquiries : 2601 7671