

Table Tennis Competition

Organised by the Sports Commission

Co-ordinated by the Community Sports Committee

Co-organised by the 18 District Councils, the Leisure and Cultural Services Department, the Sports Federation & Olympic Committee of Hong Kong, China and the Hong Kong Table Tennis Association

【Notes to Participating Units】

1. Date, Time and Venue of Competition:

(1) Individual Events

Date of Competition	Time of Competition	Venue of Competition
20 April 2019 (Saturday)	1:00 p.m. – 11:00 p.m.	Yuen Long Sports Centre
8 May 2019 (Wednesday)	7:30 p.m. – 10:30 p.m.	Tiu Keng Leng Sports Centre
10 May 2019 (Friday)		
26 May 2019 (Sunday)	10:00 a.m. – 1:00 p.m.	Lai Chi Kok Park Sports Centre

(2) Team Events

Order of Play	Group	Date of Competition	Time of Competition	Venue of Competition
Preliminary Rounds	Group 1	9 April 2019 (Tuesday)	7:30 p.m. – 10:00 p.m.	Tiu Keng Leng Sports Centre
		16 April 2019 (Tuesday)		Harbour Road Sports Centre
		21 April 2019 (Sunday)	9:00 a.m. – 7:00 p.m.	Lai Chi Kok Park Sports Centre
	Group 2	8 April 2019 (Monday)	7:30 p.m. – 10:00 p.m.	Tiu Keng Leng Sports Centre
		11 April 2019 (Thursday)		
		15 April 2019 (Monday)		
		21 April 2019 (Sunday)	9:00 a.m. – 7:00 p.m.	Lai Chi Kok Park Sports Centre
	Group 3	9 April 2019 (Tuesday)	7:30 p.m. – 10:00 p.m.	Tiu Keng Leng Sports Centre
		16 April 2019 (Tuesday)		Harbour Road Sports Centre
		21 April 2019 (Sunday)	9:00 a.m. – 7:00 p.m.	Lai Chi Kok Park Sports Centre
	Group 4	8 April 2019 (Monday)	7:30 p.m. – 10:00 p.m.	Tiu Keng Leng Sports Centre
		11 April 2019 (Thursday)		
		15 April 2019 (Monday)		
		21 April 2019 (Sunday)	9:00 a.m. – 7:00 p.m.	Lai Chi Kok Park Sports Centre

Order of Play	Group	Date of Competition	Time of Competition	Venue of Competition
Quarter-finals and Final	—	13 May 2019 (Monday)	7:30 p.m. – 10:00 p.m.	Lai Chi Kok Park Sports Centre
		16 May 2019 (Thursday)		
		26 May 2019 (Sunday)	1:00 p.m. – 6:00 p.m.	

* The Organiser reserves the right to amend the above dates, times and venues of competition in the future.

2. Format:

- (1) For all events, each game carries 11 points.
- (2) Individual Events (including Men's Singles, Women's Singles, Men's Doubles, Women's Doubles and Mixed Doubles)

Number of athletes/teams as listed:

Men's Singles	Women's Singles	Men's Doubles	Women's Doubles	Mixed Doubles
36 athletes	36 athletes	36 teams	36 teams	36 teams

- (a) A single knock-out system will be adopted. The 8 athletes/pairs of athletes with the highest ranking in Hong Kong Table Tennis Player's Ranking List of the Hong Kong Table Tennis Association will be named seeded players and given priority to be placed in specified positions in the match schedule. The remaining athletes will be placed in the remaining positions of the match schedule by drawing lots.
 - (b) For each event, the 2 athletes/pairs of athletes of the same district will be placed in the upper and lower groups separately.
 - (c) A single knock-out system will be adopted. In the preliminary rounds, matches shall be the best of 5 games while those in the semi-finals and final shall be the best of 7 games.
 - (d) Ranking playoffs, to be played to the best of 5 games, will be held for losers in the quarter-finals to compete for the 5th to the 8th positions.
- (3) Team Events (Including Men's Team Event and Women's Team Event)
 - (a) For each team event, 5 matches of singles will be played. The team that wins 3 matches will be the winner.
 - (b) A single round robin system on a group basis will be adopted for the preliminary rounds. The 18 districts will be divided into 4 groups by drawing lots, with 2 groups of 4 districts and 2 groups of 5 districts. The 4 districts that secured the top 4 positions in an event of the 6th HKG will be named as the seeded teams in the same event of the 7th HKG and placed into 4 different groups. The remaining 14 districts will then be placed into the groups by drawing lots. The 2 districts that come first and second in each group will be qualified for the quarter-finals.
 - (c) In the preliminary rounds, a participating team shall complete 5 matches of singles for each team event. The team that wins 3 matches will be the winner. The winner will score 2 points, the loser 1 point and no points will be scored by a team that has withdrawn or is

regarded to have withdrawn from the match. Result in the preliminary round are calculated based on all the results obtained in the five single events. If two teams score the same points, the winner will be the win side of the match between the two teams. If more than 2 teams have won equal number of matches, the following method will be applied to determine their positions:

The results of the matches between the teams involved will be taken into account first, with the team winning the greater number of sets to be given a higher position. If there are still districts winning equal number of sets, the following formula will be applied to determine their positions:

$$\frac{\text{Number of games won (between the teams involved)}}{\text{Number of games lose (between the teams involved)}} = \text{Percentage of games won}$$

In the case of 2 teams obtaining identical “percentage of games won”, the same formula will be applied on calculating the number of sets. If the 2 teams still obtaining identical “percentage of games won”, the positions will be decided by drawing lots.

- (d) There will be a fixture draw for the 8 teams that are qualified for the quarter-finals. For districts that come first and second in each group, entry to the upper or lower group will be decided by drawing lots according to the rules of the International Table Tennis Federation (ITTF). A single knock-out system will be adopted for matches from the quarter-finals to the final.
- (e) A fixture draw for the quarter-finals is scheduled to be held immediately after the last match in the preliminary rounds (at 5:30p.m. on 21 April 2019 (Sunday) in Lai Chi Kok Park Sports Centre) and will be presided by the Chief Judge. All participating units qualified for the quarter-finals shall send their own representatives to attend the fixture draw. Participating units failing to send their representatives will be represented by the Organiser’s staff in the fixture draw, the results of which should be accepted without objection.
- (f) The Organiser has the right to make arrangements for multiple matches to take place at the same time.
- (g) Ranking playoffs will be held for losers in the quarter-finals to compete for the 5th to the 8th positions under a single knock-out system.

3. Rules:

- (1) Participants shall report to the “Registration Counter” in person, bringing along with them the original of their valid photo-bearing identity document (e.g. Hong Kong Permanent Identity Card, Hong Kong Identity Card, student card or student handbook) Hence, player cards issued by the Hong Kong Table Tennis Association are invalid. For team events, each participating team shall report to the “Registration Counter” before the scheduled time of the match and submit its “Players’ List”. **All 5 players of the team shall then report in person, bringing along with them the original of their identity document** for verification of identity by the staff of the Organiser. Any participant/team failing to submit a completed “Players’ List” for the respective match, produce the identity document(s) at the “Registration Counter” or turn up in full team by the scheduled time of the match set by the Organiser (the Organiser’s clock shall be the official clock) will be regarded as having withdrawn from the match.
- (2) If a player fails to turn up or a team fails to turn up in full team for the match 5 minutes after the roll call made by the referee/umpire, or if the gear or uniforms of team members do not meet the

Organiser's requirements, the player/team will be regarded as the loser in the match. (The Organiser's clock shall be the official clock.)

- (3) For team events, one of the coaches of the respective district must be present to lead the team during the match. Any team failing to do so will be regarded as having withdrawn from the match.
- (4) In the preliminary rounds of team events, if a team is regarded as having withdrawn from the match after failing to turn up due to an emergency, it shall submit a written explanation to the Chief Judge of the competition within 24 hours from the judgement made by the referee/umpire of the match. If the explanation is accepted by the Chief Judge, the absent team may participate in the remaining matches. In the case of non-acceptance or late submission, the absent team will be disqualified from the remaining matches in the competition with all its positions obtained and points scored cancelled. In any case, each team may be absent only once.
- (5) For team events, each team shall assign players to participate in the matches according to the order on the "Players' List". If a player fails to attend a match unexpectedly or refuses to attend a match, or a team fails to assign players to participate in any matches, the team will be regarded as having withdrawn from the event. All the games completed and points scored in the event will be cancelled.
- (6) Players may receive advice at any time except during rallies provided play is not thereby delayed; if any authorised person gives advice illegally the umpire shall hold up a yellow card to warn him or her that any further such offence will result in his or her dismissal from the playing area.
- (7) For knock-out competitions, participants/participating teams who have withdrawn or are regarded as having withdrawn from the events will be knocked-out, with all the positions and points cancelled except in the following circumstance.
 - (a) Individual Events: If participants/participating teams fail to turn up in quarter-finals, semi-finals and finals due to injury/illness or participating in major international competitions, the positions participants/participating teams obtained and the points they scored in the last match can only be retained if they can produce relevant supporting documents issued by approved medical practitioners or the Hong Kong Tennis Association. The chief team leader/team leader/person-in-charge is required to provide the original of the relevant supporting documents to the Secretariat of the 7th Hong Kong Games Organising Committee within two working days (i.e. Monday to Friday excluding General Holidays) after the competition from which the participants/participating teams was absent. Participants who were late in submitting the supporting documents would be regarded as not participating in the competitions.
 - (b) Team Events: If participating teams fail to turn up in full team in quarter-finals, semi-finals and finals due to absence of player(s) on the grounds of injury/illness or participating in major international competitions, the positions the teams obtained and the points they scored in the last match can only be retained if they can produce relevant supporting documents issued by approved medical practitioners or the Hong Kong Tennis Association. The chief team leader/team leader/person-in-charge is required to provide the original of the relevant supporting documents to the Secretariat of the 7th Hong Kong Games Organising Committee within two working days (i.e. Monday to Friday excluding General Holidays) after the competition from which the participating team was absent. Participating teams who were late in submitting the supporting documents would

be regarded as not participating in the competitions.

- (8) For the preliminary rounds of team events, any team that has withdrawn or is regarded to have withdrawn from the match will be judged as the loser at a score of 0-11 in each set, 0-3 in the game will be knocked out immediately. All the positions obtained and points scored by the participant/team will be cancelled. The winner will score 2 points and no points will be scored by a team that has withdrawn or is regarded to have withdrawn from the match.
- (9) For matches adopting a knock-out system, a player who is injured during a match and unable to continue will be judged by the Organiser as the loser of the match. Nevertheless, the player can still retain the position(s) awarded and the point(s) scored. For team events, if a player is injured during a match and unable to continue, the player will be judged by the Organiser as the loser of the match. Nevertheless, the team can continue to participate in the remaining matches of the competition.
- (10) The “DHS ABS D40+ 3 Star table tennis balls (white in colour)” provided by the sponsor shall be the official balls for the competition.
- (11) Participants shall use their own rackets. The covering material of the blades shall be of a brand and type currently approved by the ITTF. Please refer to the Lists of Authorised Racket Coverings (Nos. 2018B) at the ITTF’s website at https://www.ittf.com/wp-content/uploads/2018/10/LARC_2018B_03.pdf.
- (12) Participants are prohibited from using glues that are toxic or volatile for their rackets. For details, please browse the ITTF’s website at https://www.ittf.com/wp-content/uploads/2017/10/T9_Racket_Control_BoD2015.pdf. (The Organiser may make random checks).
- (13) Players of the same team in the doubles and team events shall wear jerseys of the same colour and design. Each participant shall prepare two sets of jerseys of the same design but in different colours for replacement in case competitors in the same match wear jerseys of the same colour. For requirements on the sportswear, please refer to the “Guidelines on the Sportswear for the 7th Hong Kong Games”.
- (14) If a participant/team is disqualified before the match starts or withdraw(s) from the next match by giving notice in writing, the opponent needs not report to the organiser.
- (15) Participants shall comply with the rules, regulations and announcements of the sports centre and the Organiser. For participants who have violated any rules/regulations or displayed any misbehaviour which may affect the competition, the Organiser has the right to disqualify them and their teams from the competition and the results obtained by them/their teams will be cancelled.
- (16) Any objection to the match results may be verbally directed to the Duty Organiser by the chief team leader/team leader/person-in-charge of a participating team within 30 minutes after the announcement of the results of that particular match. The Duty Organiser will refer it to the Chief Judge of the event day for follow-up action.
- (17) If the complainant is not satisfied with the decision made by the Duty Organiser/the Chief Judge, the head or deputy head of the delegation may lodge an appeal in writing to the Secretariat of the 7th HKGOC within 2 working days after the match in question. The Secretariat will issue an acknowledgement to the complainant within 2 working days after the receipt of the complaint,

and follow up on the complaint with the relevant NSA/unit. The results of the follow-up action will be regarded as the final decision of the Organiser. Except in extraordinary circumstances, the Secretariat will reply to the complainant in writing within 10 calendar days after the receipt of the complaint, notifying him/her of the results of the follow-up action.

- (18) During the appeal process, all matches will be held according to the announced schedule. The Organiser will not arrange any re-play in respect of any match that has been completed.
- (19) For complaints relating to a participant's district of residence, the Organiser will request the respective participating unit to provide valid documentary "proof of place of residence" of the participant within 2 working days to prove that the participant is a resident of the respective district. Participants failing to provide such proof will be regarded as ineligible for the competition. If a complaint is substantiated, the results obtained by the participant being complained about and his/her team in the matches will be cancelled and no points will be scored by him/her and the team.
- (20) Unless explicitly stated in this prospectus, all rules and regulations will follow those currently used by the ITTF. For details of the rules and regulations, please browse the ITTF's website at https://www.ittf.com/wp-content/uploads/2018/02/2018ITTFHandbook_v2.pdf_0.pdf.

4. Awards and Scoring Methods:

- (1) Prizes will be awarded to the Champion, 1st Runner-up and 2nd Runner-up of each event.
- (2) Table-tennis Competitions will have one "**Overall Champion, a 1st Runner-up and a 2nd Runner-up**" and the "**District with Impressive Progress**" prize. The results will be obtained using the following scoring methods:
 - From the Champion to the 7th Runner-up of each competition event, each winner will score 10, 8, 7, 6, 5, 4, 3 and 2 points respectively, i.e. the Champion will score 10 points, the 1st Runner-up will score 8 points, etc. until the 7th Runner-up will score 2 points. The remaining participants/participating teams who have successfully finished the competition event will score 1 point,
 - The points awarded for the team events will be doubled, i.e. the Champion will score 20 points, the 1st Runner-up will score 16 points and so forth
 - If a participant/participating team is disqualified by the Organiser due to misbehaviour or fails to turn up for a competition (except(7a)(7b)), no point will be awarded.
 - The top 3 districts with the highest accumulated points in each of the sports competitions will be the **Overall Champion, 1st Runner-up and 2nd Runner-up** of the table-tennis competition.
 - The district achieving the greatest increase in the accumulated point over the last HKG will be awarded the "**District with Impressive Progress**" prize for the table-tennis competition.
- (3) Prizes for the "**Overall Champion, 1st Runner-up and 2nd Runner-up of the 7th Hong Kong Games**"

The top 3 districts with the highest accumulated points from all the 8 sports competitions, namely athletics, badminton, basketball, futsal, swimming, table tennis, tennis and volleyball will be awarded the prize.

The scoring method is set out as follows:

- The district which is the Champion (i.e. the "Overall Champion") of a sports competition will score 10 points, and the 1st to the 7th Runners-up will score 8, 7, 6, 5, 4, 3 and 2 points respectively. The 8th to the 17th Runners-up will score 1 point.
 - The top 3 districts with the highest accumulated points from all the 8 sports competitions will be awarded the prizes for the "Overall Champion, 1st Runner-up and 2nd Runner-up of the 7th Hong Kong Games" respectively.
 - If there are districts with the same accumulated point from all competitions, the one that holds more first places will win; and if they hold the same number of first places, the one holding more second places will win. The same method applies until the overall positions are determined. If all the results are the same, the districts concerned will be awarded the same position and presented with the same prize.
- (4) The "**District with the Most Gold Medals**" prize The district that obtains the most gold medals in the 8 sports competitions will be awarded the prize. If the number of gold medals obtained is the same, the districts concerned will be awarded the same prize.
 - (5) The "**District with the Greatest Participation**" prize The district having the greatest actual number of athletes participating in the 8 sports competitions will be awarded the prize. (The actual number refers to the number of enrolled athletes who have turned up for the roll call in the HKG.)
 - (6) The "**District with the Best Progress**" prize The district achieving the greatest increase in the accumulated point from all the 8 sports competitions over the last HKG will be awarded the prize.
 - (7) The "**District with the Best Sportsmanship**" prize The top 3 districts with the highest average attendances of participating athletes in all the 8 sports competitions will be awarded the prize.
 - (8) The "**District with the Strongest Cheering Squad**" prize The district represented by the cheering squad with the highest attendance on the competition days will be awarded the prize.

【Note: If 2 or more districts accumulate the same points from all competitions, the one that holds more first places will win; and if they hold the same number of first places, the one holding more second places will win. The same method applies until the overall positions are determined. If all the results are the same, the districts concerned will be awarded the same position and presented with the same prize.】

5. Referee/Umpire:

The Hong Kong Table Tennis Association will provide qualified referee/umpires for the competition.

6. Inclement Weather Arrangement:

- (1) If a Pre-No.8 Special Announcement has been issued, or Tropical Cyclone Warning Signal No. 8 or above or Black Rainstorm Warning Signal is still in force 2 hours before the reporting time for the first round of the matches on the event day, all matches on that day will be cancelled. The Organiser will notify the participating units of the corresponding arrangements separately in due course.
- (2) "**High**" health risk category (Air Quality Health Index (AQHI) of 7): Activities will be held as

scheduled. Environmental Protection Department advises those with existing heart or respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly to reduce outdoor physical exertion, and to reduce the time of their stay outdoors, especially in areas with heavy traffic. Participants with existing heart or respiratory illnesses should also seek advice from a medical doctor before participating in sports activities and take more breaks during physical activities. As the health effects on individuals may vary, participants should seek advice from a medical doctor if they are in doubt or feel uncomfortable.

- (3) **"Very High" health risk category (Air Quality Health Index (AQHI) of 8-10):** Activities will be held as scheduled. Environmental Protection Department advises those with existing heart or respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly to reduce to the minimum outdoor physical exertion, and to reduce to the minimum the time of their stay outdoors, especially in areas with heavy traffic. The general public is advised to reduce outdoor physical exertion, and to reduce the time of their stay outdoors, especially in areas with heavy traffic. As the health effects on individuals may vary, participants should seek advice from a medical doctor if they are in doubt or feel uncomfortable.
- (4) **"Serious" health risk category (Air Quality Health Index (AQHI) Exceeding 10):** Activities will be held as scheduled. Environmental Protection Department advises those with existing heart or respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly to avoid outdoor physical exertion, and to avoid staying outdoors, especially in areas with heavy traffic. The general public is advised to reduce to the minimum outdoor physical exertion, and to reduce to the minimum the time of their stay outdoors, especially in areas with heavy traffic. As the health effects on individuals may vary, participants should seek advice from a medical doctor if they are in doubt or feel uncomfortable.

7. Rescheduling:

- (1) The Organiser has the right to change the date of competition or make any alternative arrangements in extraordinary circumstances, and will notify the participating teams of the details accordingly. Should any special incident happen during the competition, the referee/umpire on the spot or the Organiser will have the sole right to decide whether or not the competition should continue and the participants shall raise no objection.
- (2) No application for rescheduling shall be accepted by the Organiser.

8. By-law:

- (1) "Instructor Seat" provided by the Organiser are only for the use of delegated instructors from 18 Districts during the competition. Other participants or spectator without approval granted from the Referee on the spot to use the Instructor Seat.
- (2) The personal data submitted by the participants will be destroyed in the 4th month after the 7th HKG. Any requests for proof of results obtained by individual athletes in the competition should be

submitted to the Secretariat of the 7th HKGOC within 3 months after the 7th HKG.

- (3) The results obtained in the team events of the 7th HKG will be used as a reference for setting up seeded teams for the preliminary rounds of the team events of the next HKG. The HKGOC concerned shall make the final decision on whether a seeding system will be adopted for the grouping arrangements in the next HKG.
- (4) The Organiser reserves the right to amend the prospectus and this Notes to Participating Units in the future without prior notice.

9. Others:

- (1) “The 7th Hong Kong Games – Dynamic Moments Photo Contest” will be held during the table tennis competition. Contestants of the photo competition may take photos outside the partitions or at the spectator stands at the competition venues in such a way that the running of competitions would not be hindered. Contestants should not use flash for photography during competitions.
- (2) Starting from 5th, The Hong Kong Games - Table Tennis Competition is one of the competitions recognized by Hong Kong Table Tennis Association (HKTTA) in its Ranking System. For the best 8 athletes in the team events (including both Men’s and Women’s Team Events) and individual events (including Men’s Singles and Women’s Singles), if both players in the same match are registered player of HKTTA, their competition results will be counted into the HKTTA Ranking System according to its scoring method. According to rules and regulations set by the System, both players in the same match are unable to earn any score if either one player is not the registered player of HKTTA. Player’s registration should be completed by 7 April 2019 in order to earn scores in the 7th Hong Kong Games - Table Tennis Competition.
For the details of the rules, regulations and the scoring method of the Ranking System, please browse the HKTTA’s official website at http://www.hkttta.org.hk/registered_player/ranking_rule_example/index1.html.
- (3) Athletes should take care of their own belongings. The Organiser shall not be responsible for any loss of the belongings.
- (4) Coaches leading a participating team shall wear the uniforms provided by the Organiser for the match for identification.
- (5) For the updated information and competition result of the table tennis competition, please visit www.hongkonggames.hk.

10. Enquiries: 2601 7671

Office Hours

8:45 am to 6:00 pm from Monday to Friday

(Lunch Hour: 1:00 pm to 2:00 pm)

Closed on Saturdays, Sundays and General Holidays